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| --- | --- | --- | --- | --- | --- | --- |
| |  |  |  | | --- | --- | --- | | Student Name | Semester/Year started | Date of meeting | |  |  |  | |

**To be completed by Field-appointed member or by a minor member.**

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| Milestones for BBS Students – Years 2 and 3 | Semester/yr  completed | Not completed |
| **A-exam** - Cornell Graduate School rules require that all students must take their A-exam between the end of their first year and the end of their third year. |  |  |
| **Teaching** - All students in the BBS program are expected to teach one semester in either their second or third year. |  |  |
| **Ethics** - All students must complete a one-semester course on ethics (BioMG7510, offered only in the spring) as part of their course requirements. Formal training in the Responsible Conduct of Research is a required component of many fellowships (e.g. NIH, NSF). |  |  |
| **Seminars** – Students are expected to present their work (e.g. work-in-progress, national meeting) at least once each year. |  |  |

**To be completed by Field-appointed member or by a minor member at conclusion of meeting**.

Overall evaluation of progress by Special Committee (please address both practical progress in lab and theoretical grasp of project):

Specific recommendations, or concerns of Special Committee (e.g. encourage other speaking opportunities, attendance at appropriate monthly seminars, additional classes, etc.):

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Printed Name** | **Signature** | **Date** |
| Student: | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | \_\_\_\_\_\_\_\_\_\_\_ |
| Committee  Member: | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | \_\_\_\_\_\_\_\_\_\_\_ |
| Committee  Member: | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | \_\_\_\_\_\_\_\_\_\_\_ |
| Committee  Member: | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | \_\_\_\_\_\_\_\_\_\_\_ |
| Committee  Member: | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | \_\_\_\_\_\_\_\_\_\_\_ |